SCUGOG MEMORIAL PUBLIC LIBRARY BOARD MEETING
BOARD MEETING MINUTES

Thursday, May 21st, 2026 at 7:00 pm (hybrid)

Present: Catie Sahadath (Chair), Donna Ankrett, Jordan Donald, Robert Rock, Navjeet Sidhu

Regrets: Jesse Gillis, Madalyn Calzavara, Alexson Philipiah
Secretary/Treasurer: Sarah White, CEO, Scugog Memorial Public Library
Guest: Raja Akhtar, Deloitte

1. Land Acknowledgement – "We acknowledge that our Library is on the traditional territory of the Mississaugas of Scugog Island First Nation. May we respectfully honour the knowledge and understanding of the Indigenous stewards of these ancestral lands and ensure that the voices of the First Peoples are represented in our collections, programs and services".

2. Additions to and Approval of Agenda

   The agenda was amended to bring items 7.1 Draft Financial Report to the beginning of the meeting for a guest presentation by Raja Akhtar.

   2026-16 MOVED by Robert Rock SECONDED by Navjeet Sidhu that the Agenda be approved as amended.

   CARRIED

3. Disclosure of Conflict of Interest: None disclosed

7.1 Draft Financial Report: Raja Akhtar provided a short overview of the Draft Financial Report. There were no questions regarding the findings.

2026-17 MOVED by Robert Rock SECONDED by Jordan Donald that the Consent Agenda be approved.

CARRIED

4. Consent Agenda:
- 4.1. Approval of Board Minutes – Minutes of April 16, 2026 Meeting
- 4.2. Correspondence – none
- 4.3. Monthly Statistics
- 4.4. Committee Reports - none

2026-18 MOVED by Navjeet Sidhu SECONDED by Robert Rock that the Consent Agenda be approved.

CARRIED

5. Committee Proposals Requiring Discussion and Items Removed from Consent Agenda
   - 5.1. Treasurer's Report
     - 5.1.1. Monthly Financials

5.2. CEO & MPS Highlights Report
5.3. Kent Farndale Gallery: May 2-28, H2O – Life Blood of a Nation: Ontario Society of Artists Eastern Division; May 30th – June 18th, Annual Port Perry High School Art Show
5.4. Any other Items removed from Consent Agenda

2026-19 MOVED by Robert Rock SECONDED by Navjeet Sidhu that the Treasurer's Report be approved.

CARRIED

6. Business Arising from the Minutes:
   6.1. Library Board Succession Planning: Catie reported that the working document had been shared with the Library Board and work is ongoing. The plan will be deferred to the June 18th, 2026 Library Board meeting for further discussion.

7. New Business:

   7.2. Policy Review: B18 – Use of Corporate Resources for Election Policy: the policy was amended to reflect the bylaw numbering of the current library board. The library board discussed the Library's administrative room booking policy to ensure Library room booking policy & procedures during the Election Period are aligned with the Township of Scugog's Use of Corporate Resources for Election Purposes. Sarah will bring the policy to the June Library Board meeting to receive for information.

2026-20 MOVED by Jordan Donald SECONDED by Robert Rock that policy B18 be approved as amended.

CARRIED

   7.3. Kent Farndale Bursary for the Arts: the deadline for the Bursary has been extended to June 15, 2026

8. Date of Next Regular Meeting: Thursday, June 18, 2026 at 7 pm

9. Adjournment: Moved by Donna Ankrett at 8:10 pm