SCUGOG MEMORIAL PUBLIC LIBRARY BOARD MEETING
BOARD MEETING MINUTES

Thursday, April 16, 2026 at 7:00 pm (hybrid)

Present: Catie Sahadath (Chair), Donna Ankrett, Jordan Donald, Robert Rock, Jesse Gillis, Alexson Philipiah

Regrets: Navjeet Sidhu, Madalyn Calzavara

Secretary/Treasurer: Sarah White, CEO, Scugog Memorial Public Library
Recording Secretary: Kate Davis, Manager of Public Services, Scugog Memorial Public Library

1. Land Acknowledgement – "We acknowledge that our Library is on the traditional territory of the Mississaugas of Scugog Island First Nation. May we respectfully honour the knowledge and understanding of the Indigenous stewards of these ancestral lands and ensure that the voices of the First Peoples are represented in our collections, programs and services".

2. Additions to and Approval of Agenda

2026-10 MOVED by Jesse Gillis SECONDED by Robert Rock that the Agenda be approved.

CARRIED

3. Disclosure of Conflict of Interest: None disclosed

4. **Consent Agenda:**
   4.1. Approval of Board Minutes – Minutes of March 19, 2026 Meeting
   4.2. Correspondence – none
   4.3. Monthly Statistics
   4.4. Committee Reports - none

2026-11 MOVED by Donna Ankrett SECONDED by Jesse Gillis that the Consent Agenda be approved.

CARRIED

5. Committee Proposals Requiring Discussion and Items Removed from Consent Agenda
   5.1. Treasurer's Report
      5.1.1. Monthly Financials
   5.2. CEO & MPS Highlights Report
   5.3. Kent Farndale Gallery: May 2-28, H2O – Life Blood of a Nation: Ontario Society of Artists Eastern Division; May 30th – June 18th, Annual Port Perry High School Art Show
   5.4. Any other Items removed from Consent Agenda

Sarah White will be adding a line/budget specifically tracking the Development charge spending for 2026.
There was some discussion around the captured metrics for our services and suggestions about sharing utilization rates of Makerspace with the Board.

Sarah White shared LearnHQ information that's available to the Board. Members were encouraged to share any training ideas they would have liked to receive when they joined the Board for inclusion in the New Board onboarding.

2026-12 MOVED by Jesse GIllis SECONDED by Robert Rock that the Treasurer's Report be approved.

CARRIED

6. Business Arising from the Minutes:
   6.1. Policy Review: B19 Board Recruitment and Succession Policy
   6.2. Policy Review: B13 Human Resources

2026-13 MOVED by Robert Rock SECONDED by Donna Ankrett that policy B19 be repealed.

CARRIED

2026-14 MOVED by Donna Ankrett SECONDED by Jordan Donald that amendments to policy B13 be adopted as written.

CARRIED

7. New Business:
   7.1. Staff Report: Furnishings for Merchandising New Materials

2026-15 MOVED by Robert Rock SECONDED by Donna Ankrett that $4250 be transferred from Reserves to Operating Budget for purchase of items detailed in report 7.1.

CARRIED

   7.2. Kent Farndale Art Bursary Selection – The deadline for applications is Tuesday, May 19th. After that date, Sarah will reach out to all members of the Board interested in selecting this year's recipient from the applications to set up a process for reviews. The date of the annual Bursary Reception will be set based on availability of the recipient, and invitations will be sent our to all Library Board members to attend.

8. Date of Next Regular Meeting: Thursday, May 21st, 2026 at 7 pm
   Auditors will be presenting and have asked for an earlier start time. Sarah White will send out request confirming this time change for May 21st meeting with Board members.

9. Adjournment: Moved by Jesse Gillis at 8:06 pm