SCUGOG MEMORIAL PUBLIC LIBRARY BOARD MEETING
BOARD MEETING MINUTES

Thursday, February 19, 2026 at 7 pm (hybrid)

Present: Catie Sahadath (Chair), Navjeet Sidhu, Jordan Donald, Robert Rock, Alexson Philipiah

Regrets: Donna Ankrett, Jesse Gillis

Secretary/Treasurer: Sarah White, CEO, Scugog Memorial Public Library
Recording Secretary: Kate Davis, Manager of Public Services, Scugog Memorial Public Library

Meeting called to order at 7:00 pm

1. **Land Acknowledgement:**

   "We acknowledge that our Library is on the traditional territory of the Mississaugas of Scugog Island First Nation. May we respectfully honour the knowledge and understanding of the Indigenous stewards of these ancestral lands and ensure that the voices of the First Peoples are represented in our collections, programs and services".

2. **Additions to and Approval of Agenda:**

2026-04 MOVED by Alexson Philipiah, SECONDED by Robert Rock, that the Agenda be approved

CARRIED

3. **Disclosure of Conflict of Interest:** No conflict of interest was declared.

4. **Consent Agenda:**

2026-05 MOVED by Navjeet Sidhu, SECONDED by Alexson Phillipiah, that the Consent Agenda be approved.

CARRIED

5. **Committee Proposals Requiring Discussion and Items Removed from Consent Agenda**
   - 5.1. Treasurer's Report
     - 5.1.1. Monthly Financials
   - 5.2. CEO & MPS Highlights Report
   - 5.3. Farndale Gallery Update: January 10th to February 19th: Gardens and Gables; Town & Country – Stephanie MacKendrick
   - 5.4. Any other Items removed from Consent Agenda

2026-06 MOVED by Navjeet Sidhu, SECONDED by Robert Rock, that the Treasurer's Report be approved.

CARRIED

6. **Business Arising from the Minutes:**

6.1. Library Board Composition: Sarah confirmed with the Municipal Clerk's office that the existing Board bylaw reduced the number of members from 9 to 8 when the current Library Board term began. Consequently, there was only one vacancy on the Library Board. Sarah prepared a report to Council requesting the appointment of one Library Board member. The report will go before Council on February 23, 2026.

6.2. Policy Review: B19 Board Recruitment and Succession Policy: Deferred to the March 19, 2026 Library Board Meeting to allow Library Board members to provide input to the Chair. Sarah will provide an editable copy of the existing policy to the Library Board Chair for review and proposed revisions. Sarah will seek input from other public libraries regarding similar policies and procedures.

7. **New Business**

7.1. Building Condition Assessment Report: Copies of this report were distributed to the Library Board for review. This document will be an important piece of information in the coming years as costs arise to maintain the building, both for budgetary purposes and for project management on the part of the CEO.

7.2. Water Street Sanitary Sewage Pumping Station: The Library Board package contained a copy for the presentation that was made to Scugog Council to update them on the project, as there is now a construction plan and a projected timeline. The project will have significant impacts on the library's operations, as the plan includes completely closing off the Library parking, which will impact both staff and patron parking, as well as the library's ability to receive deliveries. Sarah has been invited to participate in the Township's working group regarding this project and will continue to report back to the Library Board on next steps so that the Board can plan for continuity of service to the community and budget for any necessary costs related to mitigating impacts or adapting services.

7.3. Drag Queen Storytime 2026: Sarah provided the Library Board with an update on DQST indicating that the program is planned for May 30th this year.

7. **Date of Next Regular Meeting** – Thursday, March 19, 2026 at 7 pm

8. **Adjournment** - The meeting was adjourned at 7:55 pm on a motion by Alexson Phillipiah