

SCUGOG MEMORIAL PUBLIC LIBRARY
BOARD MEETING MINUTES

Thursday, October 17, 2024 at 7 pm

Present: Sarah Parry (Chair), Donna Ankrett, Jordan Donald, Marina Fung, Jesse Gillis,
Alexson Philipiah, Catie Sahadath, Navjeet Sidhu

Regrets:

Secretary/Treasurer: Amy Caughlin, CEO, Scugog Memorial Public Library
Recording Secretary: Sarah White

Meeting called to order at 7:00 pm

1. **Land Acknowledgement:**

“We acknowledge that our Library is on the traditional territory of the Mississaugas of Scugog Island First Nation. May we respectfully honour the knowledge and understanding of the Indigenous stewards of these ancestral lands and ensure that the voices of the First Peoples are represented in our collections, programs and services”.

2. **Additions to and Approval of Agenda:** 6.1. CEO Succession Planning was rescheduled to the end of the meeting.

2024-30 MOVED by Catie Sahadath, SECONDED by Jordan Donald, that the Agenda be approved as amended.

CARRIED

3. **Disclosure of Conflict of Interest:** No conflict of interest was declared.

4. **Consent Agenda:**

2024-31 MOVED by Jesse Gillis, SECONDED by Donna Ankrett, to approve the Consent Agenda.

CARRIED

5. **Committee Proposals Requiring Discussion and Items Removed from Consent Agenda:**

5.1. Treasurer’s Report:

5.1..1. Monthly Financials:

2024-32 MOVED by Navjeet Sidhu, SECONDED by Jesse Gillis, that the Treasurer’s Report be accepted

CARRIED

5.2. CEO & MPS Highlights Report:

5.3. Farndale Gallery Update: September 28th to October 24th – ‘The Colours I See’ by Deborah Bateman; October 26th to November 28th – ‘Many Colours of War’ by Tyler Briley.

5.4. Any other Items removed from the Consent Agenda

6. **Business Arising from the Minutes:**

6.1. CEO Succession Planning:

2024-33 Motion to go In-Camera at 7:20

2024-34 Motion to rise from In-Camera meeting at 7:55

Action Items from In-Camera Discussion:

- Jesse Gillis will replace Donna Ankrett on the FP&P Committee
- Sarah Parry will draft a letter to council regarding the appointment of a Council representative for the Library Board. The letter will be included in the November Library Board Package
- Amy will include the current CEO Job Description for the Library Board in the November Library Board package

7. **New Business:**

7.1. Budget Timeline: A meeting of the FP&P Committee will be scheduled to ensure the Draft Operating Budget can be brought to the November 21st Library Board meeting.

8. **Date of Next Regular Meeting** – Thursday, November 21st, 2024 at 7 pm

9. **Adjournment** - The meeting was adjourned at 8:04 pm on a motion by Catie Sahadath