

SCUGOG MEMORIAL PUBLIC LIBRARY
BOARD MEETING MINUTES

Thursday, October 19, 2023 at 7 pm

Present: Sarah Parry (Chair), Catie Sahadath, Jesse Gillis, Alexson Philipiah, Marina Fung

Regrets: Donna Ankrett

Secretary/Treasurer: Amy Caughlin, CEO, Scugog Memorial Public Library

Recording Secretary: Sarah White, Manager of Public Services, Scugog Memorial Public Library

Meeting called to order at 7:08 pm.

1. **Land Acknowledgement:**

“We acknowledge that our Library is on the traditional territory of the Mississaugas of Scugog Island First Nation. May we respectfully honour the knowledge and understanding of the Indigenous stewards of these ancestral lands and ensure that the voices of the First Peoples are represented in our collections, programs and services”.

2. **Additions to and Approval of Agenda:**

2023-28 **MOVED by Marina Fung, SECONDED by Jesse Gillis, that the Agenda be approved as amended.**

CARRIED

3. **Disclosure of Conflict of Interest:** No conflict of interest was declared.

4. **Consent Agenda:**

2023-29 **MOVED by Catie Sahadath, SECONDED by Jesse Gillis, that the Consent Agenda be approved.**

CARRIED

5. **Committee Proposals Requiring Discussion and Items Removed from Consent Agenda:**

5.1. **Treasurer’s Report:**

5.1..1. **Monthly Financials:** Amy indicated that the previously approved \$60000 transfer from reserves to the operating account had been completed

2023-30 **MOVED by Alexson Philipiah, SECONDED by Marina Fung, that the Treasurer’s Report be accepted**

CARRIED

5.2. **CEO & MPS Highlights Report:**

5.3. **Farndale Gallery Update:** Farndale Gallery Update: October 28th to November 23rd – “Familiar Places” by Lori Korkola; December 2nd to January 2nd – Bakersville Gingerbread Village

6. **Business Arising from the Minutes:**

- 6.1. 2024 Draft Operating Budget: Marina presented the Finance, Policy and Personnel Committee's review of the 2024 Draft Operating Budget, indicating suggested amendments for inflation and projected increased costs on supplies and utilities.

2023-31 **MOVED by Catie Sahadath, SECONDED by Jesse Gillis, that 2024 Draft Operating Budget be approved with the discussed amendments**

CARRIED

- 6.2. Update on Accessibility Policy: Amy indicated that the policy has been sent to the Township of Scugog's Accessibility Committee, but it has not yet been reviewed.

7. **New Business:**

- 7.1. Board Vacancies: Matthew Somerville and Julie Mereweather have resigned their positions on the Library Board. Amy will advertise to fill these vacancies in the new year.

8. **Date of Next Regular Meeting** – Thursday, November 23rd, 2023 at 7 pm

9. **Adjournment** - The meeting was adjourned at 8:09 pm on a motion by Jesse Gillis