

SCUGOG MEMORIAL PUBLIC LIBRARY
BOARD MEETING MINUTES

Thursday, October 15, 2020 at 7 pm (Online Meeting)

Present: Debbie Watson, Catherine McGuigan, Colleen Simpson, Bonne Bunting, Donna Ankrett, Mark Lewis, Louise Bardswich

Regrets: Christy Stone-Curry, Janna Guido

Secretary/Treasurer: Amy Caughlin, CEO, Scugog Memorial Public Library

Recording Secretary: Sarah White, Manager of Public Services, Scugog Memorial Public Library

Meeting called to order at 7:00 pm. Amy Caughlin was asked to Chair the meeting.

1. **Additions to and Approval of Agenda:**

2020-13 **MOVED by Mark Lewis, SECONDED by Donna Akrett, that the Agenda be approved**

CARRIED

2. **Disclosure of Conflict of Interest:** No conflict of interest was declared.

3. **Consent Agenda**

2020-18 **MOVED by Catherine McGuigan, SECONDED by Donna Ankrett, that the Consent Agenda be approved**

CARRIED

4. **Committee Proposals Requiring Discussion and Items Removed from Consent Agenda:**

4.1. Treasurer's Report:

4.1.1. Monthly Financials:

2020-19 **MOVED by Donna Ankrett, SECONDED by Louise Bardswich, that the Treasurer's Report be accepted**

CARRIED

5. **Fine Free Discussion:** Amy presented the library board with options to go fine free without increasing the 2021 Operating Budget for board discussion.

2020-20 **MOVED by Debbie Watson, SECONDED by Colleen Simpson, that the Scugog Memorial Public Library eliminate fines on overdue library materials.**

CARRIED

6. **New Business:**

6.1. **2021 Draft Operating Budget:** The Library Board reviewed the 2021 Draft Operating Budget.

2020-21

**MOVED by Mark Lewis, SECONDED by Donna Ankrett, that the Library Board
Approve the Draft Budget**

CARRIED

7. **Date of Next Regular Meeting** – Thursday, November 19th at 7 pm (via Zoom)
8. **Adjournment** - The meeting was adjourned at 7:58 pm on a motion by Colleen Simpson