

**SCUGOG MEMORIAL PUBLIC LIBRARY**  
**BOARD MEETING MINUTES**

**Thursday, June 22, 2023 at 7 pm**

Present: Sarah Parry (Chair) (arrived at 7:28), Donna Ankrett, Julie Mereweather, Alexson Philipiah, Marina Fung

Regrets: Jesse Gillis Matthew Somerville

Secretary/Treasurer: Amy Caughlin, CEO, Scugog Memorial Public Library

Recording Secretary: Sarah White, Manager of Public Services, Scugog Memorial Public Library

Meeting called to order at 7:28 pm.

1. **Land Acknowledgement:**

“We acknowledge that our Library is on the traditional territory of the Mississaugas of Scugog Island First Nation. May we respectfully honour the knowledge and understanding of the Indigenous stewards of these ancestral lands and ensure that the voices of the First Peoples are represented in our collections, programs and services”.

2. **Additions to and Approval of Agenda:** 7.4 Bequest was added to the agenda

**2023-21**      **MOVED by Donna Ankrett, SECONDED by Julie Mereweather, that the Agenda be approved as amended.**

**CARRIED**

3. **Disclosure of Conflict of Interest:** No conflict of interest was declared.

4. **Consent Agenda:**

**2023-22**      **MOVED by Donna Ankrett, SECONDED by Julie Mereweather, that the Consent Agenda be approved.**

**CARRIED**

5. **Committee Proposals Requiring Discussion and Items Removed from Consent Agenda:**

5.1. **Treasurer’s Report:**

5.1..1. **Monthly Financials:** Amy indicated that the maintenance budget line will be overspent in 2023 due to a large number of unforeseeable maintenance costs that exceeded maintenance plans, but were unavoidable.

**2023-23**      **MOVED by Donna Ankrett, SECONDED by Marina Fung, that the Treasurer’s Report be accepted**

**CARRIED**

5.2. **CEO & MPS Highlights Report:** Amy reported on her LEDR meeting from the previous

5.3. Farndale Gallery Update: Farndale Gallery Update: June 3rd to 22nd – Annual Port Perry High School Art Show; June 24<sup>th</sup> to July 27<sup>th</sup> – “Two of a Kind” by Rola Jaber & Nesrin Blair; July 29<sup>th</sup> to August 24<sup>th</sup> – “Impressions of Nature” by Ann Robinson & Terry Gill; August 26<sup>th</sup> to September 21<sup>st</sup> – “The Future is Translucent” by Saba Syed.

6. **Business Arising from the Minutes:**

6.1. Board Summer BBQ: The Library Board Chair will send an email to determine whether the Library Board would like to get together over the summer for a BBQ

7. **New Business:**

7.1. Demographic Planning for Collections and Programs: Included for information in the library board package was a report on the demographic breakdown of circulation, materials budget and programs, based on data for 2019, which was the last ‘normal’ year (pre-pandemic).

7.2. Regional Library Comparisons: Included for information in the library board package was a copy of the Municipal Performance Measurement Comparison of Durham Libraries

7.3. Review Policies: B06: Procurement Policy: Reviewed with no amendments

7.4. Bequest Questions: A plaque will be placed in the new Makerspace to acknowledge funding

8. **Date of Next Regular Meeting** – Thursday, September 21, 2023 at 7 pm

9. **Adjournment** - The meeting was adjourned at 8:07 pm on a motion by Catie Sahadath