

SCUGOG MEMORIAL PUBLIC LIBRARY
BOARD MEETING MINUTES

Thursday, March 16th, 2023 at 7 pm

Present: Sarah Parry (Chair), Julie Mereweather, Catie Sahadath, Donna Ankrett, Jesse Gillis, Alexson Philipiah, Marina Fung

Regrets: Matthew Somerville

Secretary/Treasurer: Amy Caughlin, CEO, Scugog Memorial Public Library

Recording Secretary: Sarah White, Manager of Public Services, Scugog Memorial Public Library

Meeting called to order at 7:00 pm.

1. **Land Acknowledgement:**

“We acknowledge that our Library is on the traditional territory of the Mississaugas of Scugog Island First Nation. May we respectfully honour the knowledge and understanding of the Indigenous stewards of these ancestral lands and ensure that the voices of the First Peoples are represented in our collections, programs and services”.

2. **Additions to and Approval of Agenda:**

2023-09 MOVED by Donna Ankrett, SECONDED by Jesse Gillis, that the Agenda be approved as amended

CARRIED

3. **Disclosure of Conflict of Interest:** No conflict of interest was declared.

4. **Consent Agenda:** New Patron Registrations was removed from the Consent Agenda and added to item 5.4

2023-10 MOVED by Julie Mereweather, SECONDED by Jesse Gillis, that the Consent Agenda be approved

CARRIED

5. **Committee Proposals Requiring Discussion and Items Removed from Consent Agenda:**

5.1. **Treasurer’s Report:**

- **Monthly Financials:**

2023-11 MOVED by Alexson Philipiah, SECONDED by Marina Fung, that the Treasurer’s Report be accepted

CARRIED

5.2. **CEO & MPS Highlights Report**

- 5.3. Farndale Gallery Update: March 4th to March 30th – “25 Years of Scugog in Cartoons” by Walt Radda; April 1st to 28th – “Garden Stories” by Michael Black
- 5.4. New Patron Registration Stats (removed from Consent Agenda): Amy provided a statistical analysis of the significant increase in patron registrations in 2022

6. **Business Arising from the Minutes:**

- 6.1. Operating Budget: The Operating Budget was reviewed at the GP&A and there were no questions from Council at that time. Amy anticipates final approval at the March 27th meeting.

7. **New Business:**

- 7.1. B03 Executive Limitations: B03 was reviewed, with no changes.
- 7.2. OLS Board Assemblies: Information on the OLS Board Assemblies was included in the board package. Donna Ankrett volunteered to represent the Scugog Memorial Public Library Board at the two (virtual) meetings per year. The next meeting is scheduled for April 19, 2023
- 7.3. Public Computer Refresh: The Library Board reviewed the report, including the budget for the identified purchases, which will utilize funds from the Library Reserve.

**2023-12 MOVED by Catie Sahadath, SECONDED by Jesse Gillis, the Library Board
approve the report and expenditures**

CARRIED

8. **Date of Next Regular Meeting** – Thursday, April 20, 2023 at 7 pm
9. **Adjournment** - The meeting was adjourned at 7:50 pm on a motion by Julie Mereweather