

CUGOG MEMORIAL PUBLIC LIBRARY
BOARD MEETING MINUTES

Thursday, January 19th, 2023 at 7 pm

Present: Julie Mereweather, Sarah Parry, Catie Sahadath, Donna Ankrett, Jesse Gillis,
Alexson Philipiah, Marina Fung, Matthew Somerville

Regrets:

Secretary/Treasurer: Amy Caughlin, CEO, Scugog Memorial Public Library

Recording Secretary: Sarah White, Manager of Public Services, Scugog Memorial Public Library

Meeting called to order at 7:00 pm.

1. **Land Acknowledgement:**

“We acknowledge that our Library is on the traditional territory of the Mississaugas of Scugog Island First Nation. May we respectfully honour the knowledge and understanding of the Indigenous stewards of these ancestral lands and ensure that the voices of the First Peoples are represented in our collections, programs and services”.

2. **Additions to and Approval of Agenda:**

2023-01 MOVED by Donna Ankrett, SECONDED by Sarah Parry, that the Agenda be approved as amended

CARRIED

3. **Disclosure of Conflict of Interest:** No conflict of interest was declared.

4. **Consent Agenda:**

2023-02 MOVED by Matthew Somerville, SECONDED by Jesse Gillis, that the Consent Agenda be approved

CARRIED

5. **Committee Proposals Requiring Discussion and Items Removed from Consent Agenda:**

5.1. Treasurer’s Report:

- Monthly Financials:

2023-03 MOVED by Jesse Gillis, SECONDED by Donna Ankrett, that the Treasurer’s Report be accepted

CARRIED

Action Item: Amy to prepare a 5 year overview of financials for the February meeting

5.2. CEO & MPS Highlights Report

5.3. Farndale Gallery Update: January 7th to February 2nd – “Old and New: Buildings of Port Perry: by Lauren Walker; February 4th to March 2nd – “The Tiny World of Macro” by Katie Hunter.

6. **Business Arising from the Minutes:**

6.1. Update on 2023 Operating & Capital Budget Process: The Capital Budget is on the January 30th Council Agenda

6.2. Board Legacy Document: The Library Board Legacy Document from the outgoing board was included in the package for review by the new Library Board members.

7. **New Business:**

7.1. Board Calendar & Planning Cycle: The Library Board Planning Cycle and Service Planning Process was included for information

7.2. Board Training: Overview of Scugog Library: The Library Board members were referred to this section in their Training Binder for review prior to the February meeting

7.3. Selection of Chair, Vice Chair & Appointment of Finance Policy & Personnel Committee:

The Board Chair and Vice Chair were elected by vote:

- Library Board Chair: Sarah Parry **CARRIED**
- Library Board Vice Chair: Catie Sahadath **CARRIED**

The Library Board voted to appoint three members to the Finance, Policy and Personnel Committee: Sarah Parry, Marina Fung and Donna Ankrett

CARRIED

8. **Date of Next Regular Meeting** – Thursday, February 16th, 2023 at 7 pm

9. **Adjournment** - The meeting was adjourned at 8:35 pm on a motion by Donna Ankrett