

SCUGOG MEMORIAL PUBLIC LIBRARY
BOARD MEETING MINUTES

Thursday, November 21, 2019 at 7 pm

Present: Debbie Watson (Chair), Donna Ankrett, Bonnie Bunting, Mark Lewis, Catherine McGuigan, Colleen Simpson, Louise Bardswich, Janna Guido, Christy Stone-Curry (7:10 pm)

Regrets:

Secretary/Treasurer: Amy Caughlin, CEO, Scugog Memorial Public Library
Recording Secretary: Sarah White, Manager of Public Services, Scugog Memorial Public Library

Meeting called to order at 7:00 pm.

1. **Additions to and Approval of Agenda:** 6.3 was changed to: SOLS Trustee Meeting Report (Catherine) was added to the agenda. 6.4 was changed to CEO Performance Review (In Camera)

2019-28 MOVED by Catherine McGuigan, SECONDED by Donna Ankrett, that the Agenda be approved as amended

CARRIED

2. **Disclosure of Conflict of Interest:** No conflict of interest was declared.

3. **Consent Agenda:**

2019-29 MOVED by Colleen Simpson, SECONDED by Bonnie Bunting, that the Consent Agenda be approved

CARRIED

4. **Committee Proposals Requiring Discussion and Items Removed from Consent Agenda:**

4.1. Treasurer's Report:

4.1.1. Treasurer's Report:

2019-30 MOVED by Mark Lewis, SECONDED by Bonnie Bunting, that the Treasurer's Report be accepted

CARRIED

4.2. Any other items removed from the Consent Agenda

5. **Business Arising from the Minutes:**

5.1. Draft 2020 Capital and Operating Budgets: Amy reported that the library's 2020 Draft Capital Budget had been presented to Council and the Public Open House and will go back to Council on the following Monday.

6. **New Business:**

- 6.1. CUPE Bargaining – Memorandum of Settlement: Amy reported that Bargaining was completed on Monday, November 18th. Amy presented the Memorandum of Settlement to the Library Board for approval and Chair signature.

2019-31 MOVED by Catherine McGuigan, SECONDED by Christy Stone-Curry, that the Library Board Approve the Memorandum of Settlement

CARRIED

- 6.2. Policy Review: B10 – Board Evaluation: No changes were made to the existing policy
- 6.3. SOLS Trustee Meeting Review: Catherine reported on her attendance at the SOLS Trustee meeting and indicated that the upcoming meeting is scheduled for October 4th in Cobourg
- 6.4. CEO Performance Review: The annual CEO Performance Review meeting will be conducted by Debbie Watson, Bonnie Bunting and Christy Stone-Curry

2019-32 MOVED by Donna Ankrett, SECONDED by Bonnie Bunting, that the Library Board meeting move in camera for the discussion of confidential personnel matter

CARRIED

2019-33 MOVED by Mark Lewis, SECONDED by Donna Ankrett, that the Library Board meeting move out of camera

CARRIED

7. Date of Next Regular Meeting – Thursday, January 16th, 2020
8. Adjournment - The meeting was adjourned at 8:20 pm on a motion by Christy Stone-Curry