

**SCUGOG MEMORIAL PUBLIC LIBRARY**  
**BOARD MEETING MINUTES**

**Thursday, November 15th, 2018 at 7 pm**

Present: Libbi Hood (Chair), Bonnie Bunting, Sharon Hick, Jay Fisher, Debbie Watson,  
Jennifer Hamilton

Regrets: Fran Herder, Jennifer Back, Betty Somerville

Secretary/Treasurer: Amy Caughlin, CEO

Recording Secretary: Sarah White, Manager of Public Services

Meeting called to order at 7:00 pm.

1. **Additions to and Approval of Agenda:**

2018-28        **MOVED by Debbie Watson, SECONDED by Sharon Hick, that the Agenda be approved**

**CARRIED**

2. **Disclosure of Conflict of Interest:** No conflict of interest was declared.

3. **Consent Agenda:**

2018-29        **MOVED by Jay Fisher, SECONDED by Bonnie Bunting, that the Consent Agenda be approved with typographical error corrected in minutes of 10.18.18**

**CARRIED**

4. **Committee Proposals Requiring Discussion and Items Removed from Consent Agenda:**

4.1. Treasurer's Report:

4.1.1. Treasurer's Report: Review of October monthly financials

2018-30        **MOVED by Debbie Watson, SECONDED by Jay Fisher, that the Treasurer's Report be accepted**

**CARRIED**

4.2. CEO & PSC Highlights Report

4.3. Farndale Gallery Update: Amy reviewed the current & upcoming exhibitions: October 27<sup>th</sup> to November 23<sup>rd</sup> – “**100 Years of WWI**” by Tyler Briley; December 1<sup>st</sup> to January 2<sup>nd</sup> – “**Bakersville Gingerbread Village**”.

4.4. Any other items removed from the Consent Agenda

5. **Business Arising from the Minutes:**

5.1. Board Recruitment – length of term limit in PLA: Amy reported back to the library board regarding their questions about the length of terms of the Library Board, as well as number of terms. Amy stated that the Public Libraries Act makes reference to the terms running concurrent

with council and notes that it references 1 or more further terms, suggesting that there is no established limit to the number of concurrent terms for board members.

- 5.2. Update on 5 year Capital Budget Requests: Amy distributed the 5 year Capital Budget projections. All of the items had previously been approved by the library board as part of the library's technology plan: ILS, RFID, Makerspace, and Self-Checkout. Future planning discussions with Township staff included Amy asking about the possibility of a library branch being included as a consideration for a new community center in Blackstock.

Amy also noted that the 2019 Budget Open House is scheduled to be held at the library on Wednesday, February 20th.

6. **New Business:** No New Business
7. **Date of Next Regular Meeting** – Thursday, January 17, 2019
8. **Adjournment** - The meeting was adjourned at 8:00 pm on a motion by Sharon Hick