

**SCUGOG MEMORIAL PUBLIC LIBRARY**  
**BOARD MEETING MINUTES**

**Thursday, October 20<sup>th</sup> at 7 pm (Online Meeting)**

Present: Debbie Watson (Chair), Mark Lewis, Louise Bardswich, Bonnie Bunting, Catherine McGuigan, Colleen Simpson, Donna Ankrett, Christy Stone-Curry

Regrets: Janna Guido

Secretary/Treasurer: Amy Caughlin, CEO, Scugog Memorial Public Library

Recording Secretary: Sarah White, Manager of Public Services, Scugog Memorial Public Library

Meeting called to order at 7:04 pm.

1. **Land Acknowledgement:**

“We acknowledge that our Library is on the traditional territory of the Mississaugas of Scugog Island First Nation. May we respectfully honour the knowledge and understanding of the Indigenous stewards of these ancestral lands and ensure that the voices of the First Peoples are represented in our collections, programs and services”.

2. **Additions to and Approval of Agenda:**

**2022-23      MOVED by Mark Lewis, SECONDED by Louise Bardswich, that the Agenda be approved as amended**

**CARRIED**

3. **Disclosure of Conflict of Interest:** No conflict of interest was declared.

4. **Consent Agenda:**

**2022-24      MOVED by Donna Ankrett, SECONDED by Catherine McGuigan, that the Consent Agenda be approved**

**CARRIED**

5. **Committee Proposals Requiring Discussion and Items Removed from Consent Agenda:**

5.1. **Treasurer’s Report:**

5.1.1. **Monthly Financials:**

**2022-25      MOVED by Louise Bardswich, SECONDED by Catherine McGuigan, that the Treasurer’s Report be accepted**

**CARRIED**

5.2. **CEO & MPS Highlights Report**

5.3. **Farndale Gallery Update:** September 24th to October 27th: Memories – Sweet Art Group; October 29th to November 24th: Pause in Wonder – Kevin Stewart.

6. **Business Arising from the Minutes:**

- 6.1. Library Board Recruitment: Amy reported that Library Board recruitment information had been shared on the Library's website and social media. The Township of Scugog will place the recruitment advertisement in the local newspaper.
- 6.2. Board Legacy Document: The Library Board reviewed the document as amended based on feedback gathered at the September meeting
- 6.3. FP&P Committee Terms of Reference & Donation Policy:

2022-26            **MOVED by Louise Bardswich, SECONDED by Mark Lewis, that the FP&P Terms of Reference be approved as amended**

**CARRIED**

2022-27            **MOVED by Louise Bardswich, SECONDED by Mark Lewis, that the Donation Policy be approved as amended**

**CARRIED**

7. **New Business:**

- 7.1. Program Proposal – Books for Babies: The Library Board reviewed the outline of the program included in the Library Board package. Amy reported the she has investigated options, including the pre-made kits available through the ALA and will be discussing it with the other Durham Library CEOs, as there was a region-wide program in the early 2000s to distribute similar kits, so there may be some interest in reviving a regional program.

8. **Date of Next Regular Meeting** – there will be no November meeting; the next meeting will be in January, 2023, pending the appointment of the new Library Board members by Council

9. **Adjournment** - The meeting was adjourned at 7:47 pm on a motion by Donna Ankrett