

SCUGOG MEMORIAL PUBLIC LIBRARY
BOARD MEETING MINUTES

Thursday, October 17, 2019 at 7 pm

Present: Bonnie Bunting, Catherine McGuigan, Colleen Simpson, Janna Guido, Christy Stone-Curry, Donna Ankrett

Regrets: Mark Lewis, Louise Bardswich, Debbie Watson

Secretary/Treasurer and Acting Chair in the absence of Debbie Watson: Amy Caughlin, CEO, Scugog Memorial Public Library

Recording Secretary: Sarah White, Manager of Public Services, Scugog Memorial Public Library

Meeting called to order at 7:00 pm.

1. **Additions to and Approval of Agenda:**

2019-24 **MOVED by Donna Ankrett, SECONDED by Colleen Simpson, that the Agenda be approved**

CARRIED

2. **Disclosure of Conflict of Interest:** No conflict of interest was declared.

3. **Consent Agenda:**

2019-25 **MOVED by Bonnie Bunting, SECONDED by Catherine McGuigan, that the Consent Agenda be approved**

CARRIED

4. **Committee Proposals Requiring Discussion and Items Removed from Consent Agenda:**

4.1. **Treasurer's Report:**

4.1.1. **Treasurer's Report:** Amy noted that the provincial operating grant is still outstanding for 2019.

2019-26 **MOVED by Donna Ankrett, SECONDED by Catherine McGuigan, that the Treasurer's Report be accepted**

CARRIED

4.2. **CEO & PSC Highlights Report:** Amy highlighted her attendance at the Blackstock public meeting regarding the recreation facility, noting that there was some discussion of a library branch in the planned facility, although this is still in very early planning stages.

4.3. **Farndale Gallery Update:** Amy reviewed the current & upcoming exhibitions. Amy indicated that the gallery is booked through 2020, and she is currently booking into 2021

4.4. **Any other items removed from the Consent Agenda**

5. **Business Arising from the Minutes:**

6. **New Business:**

6.1. Draft 2020 Capital and Operating Budgets:

2019-27 MOVED by Colleen Simpson, SECONDED by Bonnie Bunting, that the Library Board Approve the Draft Budget as amended

CARRIED

6.2. Policy Review: B04 CEO Performance Review: Amy will distribute her CEO self-evaluation via email to all library board members. Part 2 of the email will contain an evaluation form for each library board member to complete and bring to the November meeting for discussion.

7. **Date of Next Regular Meeting** – Thursday, November 21st, 2019

8. **Adjournment** - The meeting was adjourned at 7:47 pm on a motion by Donna Ankrett