

**SCUGOG MEMORIAL PUBLIC LIBRARY**  
**BOARD MEETING MINUTES**

**Thursday, September 19, 2019 at 7 pm**

Present: Debbie Watson (Chair), Louise Bardswich, Bonnie Bunting, Catherine McGuigan, Mark Lewis, Colleen Simpson (arrived at 7:30)

Regrets: Janna Guido, Christy Stone-Curry, Donna Ankrett

Secretary/Treasurer: Amy Caughlin, CEO, Scugog Memorial Public Library

Recording Secretary: Sarah White, Manager of Public Services, Scugog Memorial Public Library

Meeting called to order at 7:00 pm.

1. **Additions to and Approval of Agenda:**

2019-21        **MOVED by Bonnie Bunting, SECONDED by Catherine McGuigan, that the Agenda be approved**

**CARRIED**

2. **Disclosure of Conflict of Interest:** No conflict of interest was declared.

3. **Consent Agenda:**

2019-22        **MOVED by Catherine McGuigan, SECONDED by Mark Lewis, that the Consent Agenda be approved**

**CARRIED**

4. **Committee Proposals Requiring Discussion and Items Removed from Consent Agenda:**

4.1. Treasurer's Report:

4.1.1. Treasurer's Report

2019-23        **MOVED by Bonnie Bunting, SECONDED by Louise Bardswich, that the Treasurer's Report be accepted**

**CARRIED**

4.2. CEO & PSC Highlights Report

4.3. Farndale Gallery Update: Amy reviewed the current & upcoming exhibitions. Amy indicated that the gallery is booked through 2020, and she is currently booking into 2021

4.4. Any other items removed from the Consent Agenda

5. **Business Arising from the Minutes:**

5.1. Update on Library ILS: Amy reported that the new ILS was launched on August 25<sup>th</sup> and that the transition went very smoothly.

6. **New Business:**

- 6.1. Durham College Community Employment Services partnership: Amy reported that we have resumed a partnership with DCCES to provide employment services out of the library. The employees will be here on Tuesdays and Wednesdays. Amy will invoice the organization monthly for room rental fees and printing/photocopy costs.
- 6.2. CUPE Bargaining: The current CUPE contract is set to expire on October 25, 2019. Amy reported that she has received notice to bargain from the CUPE representative and negotiations will be scheduled in the near future.
- 6.3. 2020 Budget: Amy will bring the Draft Operating Budget to the October meeting. She indicated that the target has not yet been set by Council. The Township is currently conducting a pre-budget survey online. The FP&P Committee will meet prior to the October meeting to review the Draft Operating Budget.
- 6.4. SOLS Trustee Council Meeting: The next SOLS Trustee Council Meeting is set for Saturday, November 9<sup>th</sup>. Catherine has volunteered to attend.

7. **Date of Next Regular Meeting** – Thursday, October 17<sup>th</sup>, 2019

8. **Adjournment** - The meeting was adjourned at 7:55 pm on a motion by Mark Lewis