

SCUGOG MEMORIAL PUBLIC LIBRARY
BOARD MEETING MINUTES

Thursday, June 16th at 7 pm (Online Meeting)

Present: Debbie Watson (Chair), Bonnie Bunting (left at 7:40), Catherine McGuigan, Donna Ankrett, Janna Guido, Mark Lewis, Christy Stone-Curry, Louise Bardswich

Regrets: Colleen Simpson

Secretary/Treasurer: Amy Caughlin, CEO, Scugog Memorial Public Library

Recording Secretary: Sarah White, Manager of Public Services, Scugog Memorial Public Library

Meeting called to order at 7:05 pm.

1. **Land Acknowledgement:**

“We acknowledge that our Library is on the traditional territory of the Mississaugas of Scugog Island First Nation. May we respectfully honour the knowledge and understanding of the Indigenous stewards of these ancestral lands and ensure that the voices of the First Peoples are represented in our collections, programs and services”.

2. **Additions to and Approval of Agenda:**

2022-17 **MOVED by Janna Guido, SECONDED by Bonnie Bunting, that the Agenda be approved**

CARRIED

3. **Disclosure of Conflict of Interest:** No conflict of interest was declared.

4. **Consent Agenda:**

2022-18 **MOVED by Christy Stone-Curry, SECONDED by Mark Lewis, that the Consent Agenda be approved**

CARRIED

5. **Committee Proposals Requiring Discussion and Items Removed from Consent Agenda:**

5.1. **Treasurer’s Report:**

5.1.1. **Monthly Financials**

5.1.2. **Update Email from Township of Scugog Finance re: Balance of Development Charge Account:** The Library Board package included a copy of the email confirming the Library’s current positive Development Charges balance

2022-19 **MOVED by Donna Ankrett, SECONDED by Louise Bardswich, that the Treasurer’s Report be accepted**

CARRIED

5.2. **CEO & MPS Highlights Report**

- 5.3. Farndale Gallery Update: June 25th to July 21st: Jubilant Return – Ajax Creative Arts; July 23rd to August 25th: Beautiful World – Sharon Nielson; August 27th to September 22nd: Light, Mood, Silence – Janice Brown.

6. **Business Arising from the Minutes:**

- 6.1. Covid Update: There are no current changes to report
- 6.2. Library Board Recruitment: Amy included the timelines from the 2018 recruitment process and shared both the long and short advertisements.

Action Item: All Library Board members are asked to talk to two potential candidates for the next Library Board over the coming months.

The Library Board package included the OLBA Legacy Document template.
Action Item: Debbie will send an email asking for everyone's comments on each of the areas, which she will compile into a document that can be used moving forward.

- 6.3. Farndale Art Bursary Selection: There were eight submissions for the Kent Farndale Bursary and the committee selected Clara Sawyer for the award. The reception will be held on Friday, June 24th at 7 pm.

7. **New Business:**

- 7.1. WiFi Pilot Project Annual Update: The ongoing monthly charges for Wifi hotspot connectivity moves into the operating budget for the second half of 2022 and 2023 will be the first full year of operating costs fully covered by the library's operating budget. Usage data will continue to be tracked through to the end of 2022 with a view to expansion of the program.

8. **Date of Next Regular Meeting** – Thursday, September 15th, 2022 at 7 pm (via Zoom)

9. **Adjournment** - The meeting was adjourned at 7:51 pm on a motion by Mark Lewis