

**SCUGOG MEMORIAL PUBLIC LIBRARY**  
**BOARD MEETING MINUTES**

**Special Meeting**  
**Thursday, May 7th at 7 pm (Online Meeting)**

Present: Debbie Watson (Chair), Bonnie Bunting, Donna Ankrett, Louise Bardswich, Colleen Simpson, Catherine McGuigan

Regrets: Christy Stone-Curry, Janna Guido, Mark Lewis

Secretary/Treasurer: Amy Caughlin, CEO, Scugog Memorial Public Library

Recording Secretary: Sarah White, Manager of Public Services, Scugog Memorial Public Library

Meeting called to order at 7:04 pm.

1. **Hotspot Lending Report and Recommendations:**

2021-16      **MOVED by Louise Bardswich, SECONDED by Donna Ankrett, that the Library Board approve the report and budget for the project, to be funded from the Library's Donation Reserve.**

**CARRIED**

2. **Strategic Planning:**

The Library Board discussed next steps for future, indicating a need for a larger plan for the Donation Reserve funds that ties in with the Library Board's Strategic Plan. This larger plan would go beyond the Technology Plan and identify possible projects that align with strategic priorities. This plan would be part of a long term forecast, aligned with the 5-year Municipal Capital forecasting, with a work plan the functions under the high-level strategic plan.

Amy will identify a list of possible projects that align with identified priorities, which will be presented to the Library Board at the June, 2021 regular meeting.

5. **Date of Next Regular Meeting** – Thursday, May 20 at 7 pm (via Zoom)

6. **Adjournment** - The meeting was adjourned at 7:31 pm on a motion by Donna Ankrett