

**SCUGOG MEMORIAL PUBLIC LIBRARY**  
**BOARD MEETING MINUTES**

**Thursday, May 20th at 7 pm (Online Meeting)**

Present: Debbie Watson (Chair), Donna Ankrett, Colleen Simpson, Catherine McGuigan, Christy Stone-Curry, Janna Guido, Mark Lewis

Regrets: Louise Bardswich, Bonnie Bunting

Secretary/Treasurer: Amy Caughlin, CEO, Scugog Memorial Public Library

Recording Secretary: Sarah White, Manager of Public Services, Scugog Memorial Public Library

Meeting called to order at 7:01 pm.

1. **Additions to and Approval of Agenda:**

2021-17        **MOVED by Janna Guido, SECONDED by Catherine McGuigan, that the Agenda be approved**

**CARRIED**

2. **Disclosure of Conflict of Interest:** No conflict of interest was declared.

3. **Consent Agenda**

2021-18        **MOVED by Donna Ankrett, SECONDED by Colleen Simpson, that the Consent Agenda be approved**

**CARRIED**

4. **Committee Proposals Requiring Discussion and Items Removed from Consent Agenda:**

4.1. Treasurer's Report:

4.1.1. Monthly Financials

2021-19        **MOVED by Mark Lewis, SECONDED by Colleen Simpson, that the Treasurer's Report be accepted**

**CARRIED**

5. **Business Arising from the Minutes:**

5.1. **Covid Update:** Amy provided an update regarding current services which continues as contactless pickup only. Amy provided information on the updated steps to reopening, indicating the thresholds that would be required before the library can resume in-person services.

5.2. **Books for Delivery Update:** The demand for the service has slowed, but there are still plans in place to make books available through the hospice, as well as continuing deliveries when requested.

5.3. **Farndale Art Bursary Update:** Amy reported that she has done extensive promotion and outreach for this year's bursary through the Library's media and social media channels, as well as contact with local arts organizations and the high school art department. The deadline for applications is May 28<sup>th</sup>.

6. **New Business:**

- 6.1. **Annual Audit – Draft Financials:** The Library Board reviewed the Draft Financial Statements prepared by the annual audit.

2021-20            **MOVED by Donna Ankrett, SECONDED by Catherine McGuigan, that the Library Board approve the Draft Financials**

**CARRIED**

7. **Date of Next Regular Meeting** – Thursday, June 17 at 7 pm (via Zoom)
8. **Adjournment** - The meeting was adjourned at 7:34 pm on a motion by Janna Guido