

SCUGOG MEMORIAL PUBLIC LIBRARY
BOARD MEETING MINUTES

Thursday, May 16, 2019 at 7 pm

Present: Debbie Watson (Chair), Bonnie Bunting, Louise Bardswich, Donna Ankrett, Catherine McGuigan, Colleen Simpson, Christy Stone-Curry, Mark Lewis, Angus Ross (Council Alternate for Janna Guido)

Regrets:

Secretary/Treasurer: Amy Caughlin, CEO, Scugog Memorial Public Library

Recording Secretary: Sarah White, Manager of Public Services, Scugog Memorial Public Library

Meeting called to order at 7:00 pm.

1. **Additions to and Approval of Agenda:**

2019-14 **MOVED by Bonnie Bunting, SECONDED by Mark Lewis, that the Agenda be approved**

CARRIED

2. **Disclosure of Conflict of Interest:** No conflict of interest was declared.

3. **Consent Agenda:**

2019-15 **MOVED by Donna Ankrett, SECONDED by Colleen Simpson, that the Consent Agenda be approved**

CARRIED

4. **Committee Proposals Requiring Discussion and Items Removed from Consent Agenda:**

4.1. Treasurer's Report:

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2019-16 **MOVED by Louise Bardswich, SECONDED by Mark Lewis, that the Treasurer's Report be accepted**

CARRIED

4.2. CEO & PSC Highlights Report

4.3. Farndale Gallery Update: Amy reviewed the current & upcoming exhibitions: May 4th to June 6th – Carol Matsuyama “Spark: a Polychromatic Response to Life”; June 8th to June 20th – Annual Port Perry High School Art Show; June 22nd to July 25th – Louise Lau “A Suggestion of Landscape”; July 27 to September 5th – Debbie Dell; September 7th to October 3rd – Special Exhibit: Arnold Hodgkins Collection (on loan from the CanadAngus War Museum).

4.4. Any other items removed from the Consent Agenda

5. **Business Arising from the Minutes:**

- 5.1. Update on SOLS Cuts: Amy reported that the interlibrary loan database is suspended until the end of May. After that service resumes, any interlibrary loan services we provide will have to be mailed out. There has been discussion around the possibility of utilizing the existing Regional Municipality of Durham courier system, which is used by regional services, such as the health department, to deliver materials to and from other Durham Region libraries. Amy will report back on the result of these discussions.
- 5.2. ILS Update: Amy reported that the initial work to move to the new ILS at the end of August has begun.
- 5.3. Little Free Library: deferred to June Library Board meeting

6. **New Business:**

- 6.1. 2018 Audited Financial Statements: Review of the 2018 Financial Statements, as provided by the auditor. The financial statements for both the Scugog Memorial Public Library and the Trust Funds (for the Kent Farndale Bursary) were reviewed in depth by the library board.

2019-17 MOVED by Mark Lewis, SECONDED by Catherine McGuigan, that the Library Board approve the Draft Audited Financial Statements

CARRIED

- 6.2. Farndale Art Bursary: The application deadline is Friday, May 17th. As Amy will be away for two weeks, beginning on the 17th, Sarah will arrange a meeting for the Bursary Committee to review the applications and select a recipient. The reception is tentatively scheduled for the evening of Tuesday, June 25th.
- 6.3. Update on Regional Review: Amy reported that public library services were included in the discussion of regional services at the beginning of the review process, but they have not been included in any further discussions. Amy will continue to report to the Library Board on how the regional review might impact public libraries.
- 6.4. Update on Development Charge changes: Amy provided the Library Board with an overview of current development charges and identified the fact that Bill 108, if passed, will amend the Development Charges Act and have impacts on development charges funds to public libraries. As SMPL is in a deficit position in development charges, due to the construction of the current facility, it is important the library board is aware of these changes. Amy continue to report on this as information becomes available.

7. **Date of Next Regular Meeting** – Thursday, June 20th at 7 pm.

8. **Adjournment** - The meeting was adjourned at 8:15 pm on a motion by Donna Ankrett