

SCUGOG MEMORIAL PUBLIC LIBRARY
BOARD MEETING MINUTES

Thursday, April 19, 2018 at 7 pm

Present: Libbi Hood (Chair), Jennifer Hamilton, Fran Herder, Sharon Hick, Jennifer Back, Jay Fisher, Debbie Watson, Betty Somerville

Regrets: Bonnie Bunting

Secretary: Sarah White

Meeting called to order at 7:00 pm.

1. **Additions to and Approval of Agenda:** Item 5.4 2017 Audited Financial Statements was added to the agenda

2018-11 MOVED by Debbie Watson, SECONDED by Jay Fisher, that the Consent Agenda be approved as amended.

CARRIED

2. **Disclosure of Conflict of Interest:** No conflict of interest was declared.

3. **Consent Agenda:**

2018-12 MOVED by Jay Fisher, SECONDED by Debbie Watson, that the Consent Agenda be approved.

CARRIED

4. **Committee Proposals Requiring Discussion and Items Removed from Consent Agenda:**

4.1. Treasurer's Report:

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2018-13 MOVED by Sharon Hick, SECONDED by Fran Herder, that the Treasurer's Report be accepted

CARRIED

4.2. CEO & PSC Highlights Report

4.3. Farndale Gallery Update: Apr 7th to May 3rd – “**Bathing Beauties & Blue Lagoons**” - Suzanne Moreau and Nancy Simmons Smith; May 5th to June 7th - “**3 Mediums, Styles, Friends**” – Cathy Clark, Ann Robinson and Nesrin Blair.

4.4. Any other items removed from the Consent Agenda

5. **Business Arising from the Minutes:**

5.1. 2017 Budget Update: The Library Board reviewed the final 2017 end-of-year budget.

5.2. 2018 Board Evaluation - Further Thoughts: There were no further comments or discussion on the evaluation. Can be added to future agendas if any member of the board would like to revisit the evaluation.

5.3. PLA Conference Report: Amy reviewed her report on the Public Library Association Conference in March

5.4. 2017 Audited Financial Statement: The Library Board reviewed the audited financial statement provided by the auditor.

2018-14 MOVED by Jennifer Back, SECONDED by Betty Somerville, that the 2017 Audited Financial Statement be accepted

CARRIED

6. **New Business:**

6.1. Annual Demographic Circulation Comparison: Amy distributed the annual report that she compiles for the Library Board, which reflects the library's annual circulation, broken down by collection areas. Action item: Amy will look into whether it is possible to extract data on electronic borrowing to reflect e-collection usage by areas

7. **Date of Next Regular Meeting** – Thursday, May 17, 2018

8. **Adjournment** - The meeting was adjourned at 8:15 pm on a motion by Debbie Watson