

**SCUGOG MEMORIAL PUBLIC LIBRARY**  
**BOARD MEETING MINUTES**

**Thursday, January 18<sup>th</sup>, 2018 at 7 pm**

Present: Libbi Hood (Chair), Jay Fisher, Debbie Watson, Jennifer Hamilton, Sharon Hick,  
Jennifer Back, Bonnie Bunting, Fran Herder (left at 8:00)

Regrets: Betty Somerville

Secretary: Sarah White

Meeting called to order at 7:00 pm.

1. **Additions to and Approval of Agenda:**

1.1. **6.1 Cleaning and 6.2 Board Summer Party were added to the agenda**

2018-01           **MOVED by Bonnie Bunting, SECONDED by Debbie Watson, that the Agenda be approved as amended.**

**CARRIED**

2. **Disclosure of Conflict of Interest:** No conflict of interest was declared.

3. **Consent Agenda:**

2018-02           **MOVED by Jay Fisher, SECONDED by Fran Herder, that the Consent Agenda be approved**

**CARRIED**

4. **Committee Proposals Requiring Discussion and Items Removed from Consent Agenda:**

4.1. **Treasurer's Report:**

4.1.1. **Treasurer's Report:** The December budget was reviewed, noting that some costs from 2017 are not reflected as they are still outstanding

2018-03           **MOVED by Sharon Hick, SECONDED by Jay Fisher, that the Treasurer's Report be accepted**

**CARRIED**

4.2. **CEO & PSC Highlights Report:** Amy noted that she is registered for the Annual Public Library Association Conference and will be away the week of March 20-24 to attend.

4.3. **Farndale Gallery Update:** There was a suggestion that the Library Board consider the possibility of returning to a committee-led model for the operations of the gallery. There had been discussion at a previous meeting of the consensus among the Library Board members that further discussion of the committee was not necessary. Amy will review the previous minutes to determine if a motion was made at that time.

5. **Business Arising from the Minutes:**

- 5.1. Follow up on Bequest: Amy reported that the cost of sound baffling in the study rooms would be prohibitively expensive. Amy indicated that the funds are being retained with a view to bringing the technology plan to fruition.
- 5.2. Draft Budget: The budget will be presented to Council on February 12<sup>th</sup> at 4 pm. The Budget Open House is scheduled for Wednesday, February 21<sup>st</sup> at 6:30 pm at the Library. Final approval is scheduled for March 5<sup>th</sup> at 4:30 pm.

6. **New Business:**

- 6.1. Cleaning: A library board member raised concern about the level of cleaning in the library. Amy is planning a follow up meeting to determine the need and cost for increased cleaning standards.
- 6.2. Board Summer Party: Library Board members will bring preferred dates to the February meeting to set a date for a bbq in June or July.

7. **Date of Next Regular Meeting** – Thursday, February 15th, 2018

8. **Adjournment** - The meeting was adjourned at 8:25 pm on a motion by Debbie Watson.